

FINAL ACTION MEMO
Planning Commission Work Session and Regular Meeting of May 27, 2025

<u>AGENDA ITEM/ACTION</u>	<u>FOLLOW-UP ACTION</u>
1. Call to Order. <ul style="list-style-type: none"> Meeting called to order at 4:00 p.m. by Chair Missel. PC members present were Mr. Missel; Mr. Carrazana; Mr. Bivins; Ms. Firehock; Mr. Murray; Mr. Clayborne; and Mr. Moore. Staff members present were Michael Barnes, Ben Holt, Margaret Maliszewski, Tonya Swartzendruber, Rebecca Ragsdale, Kevin McDermott, Francis MacCall, Andy Herrick, Jenny Tevendale, and Carolyn Shaffer 	
2. Work Session	
2a. CCP202100002 AC44 Comp Plan – Cultural Resources <p>Staff presented and received feedback on the draft Historic, Scenic, and Cultural Resources and Community Resiliency chapter of the Comprehensive Plan. (Ben Holt / Margaret Maliszewski)</p>	<u>Clerk:</u> None.
Recess from Work Session	
3. Reconvene for Public Hearings	
4. Public Comments	
5. Consent Agenda: <p>Approval of Minutes for May 6, 2025, and May 13, 2025.</p> <p>Action: On motion of Commissioner Carrazana, seconded by Commissioner Firehock, the Planning Commission approved the minutes of the May 6, 2025, and May 13, 2025, meeting by a vote of 7:0</p>	<u>Clerk:</u> Post to website
6. Public Hearings	
6a. SP202400024 Spring Hill Farm <p>MAGISTERIAL DISTRICT: Samuel Miller TAX MAP/PARCEL: 05800-00-00-095E0 LOCATION: Grassmere Road/Ivy Depot Road/Loblolly Lane/Dick Woods Road (Rt 637), approximately 0.5 miles from the intersection of Route 637 and Interstate 64 PROPOSED: Special Use Permit amendment to allow creation of additional</p>	<u>Clerk:</u> Forward the Planning Commission's recommendation to the Board of Supervisors ahead of the Board's public hearing on this application.

<p>residential lots of 21+ acres from a 349-acre parcel ZONING CATEGORY/GENERAL USAGE: RA Rural COMPREHENSIVE PLAN LAND USE/DENSITY: Rural Areas (Rebecca Ragsdale)</p> <p>Action: On motion of Commissioner Firehock, seconded by Commissioner Carrazana, by a vote of 7:0, the Planning Commission recommended approval of SP2024-24 Spring Hill Farm Subdivision with the conditions and for the reasons listed in the staff report.</p> <p>6b. SP20250001 Field School Field School of Charlottesville proposed an amendment to Condition 9 of its existing Special Use Permit (SP2021-11), which requires that construction of the school commence by August 28, 2025. The applicant proposed that this condition be extended by one year, to August 28, 2026. (Rebecca Ragsdale)</p> <p>Action: On motion of Commissioner Bivins, seconded by Commissioner Clayborne, by a vote of 7:0, the Planning Commission recommended approval of SP2025-01 Field School with the amended conditions and for the reasons listed in the staff report.</p>	<p><u>Clerk:</u> Forward the Planning Commission's recommendation to the Board of Supervisors ahead of the Board's public hearing on this application.</p>
<p>7. Committee Reports:</p> <p>Commissioner Moore: provided an update on the Places29 Rio Community Advisory Committee meeting.</p> <p>Commissioner Murray: provided an update on the Crozet Community Advisory Committee meeting.</p>	<p><u>Clerk:</u> None.</p>
<p>8. Review of Board of Supervisors Meeting: May 14, 2025; and May 21, 2025. Mr. Barnes reviewed the above Board of Supervisors meetings.</p>	<p><u>Clerk:</u> None.</p>
<p>9. New Business:</p>	<p><u>Clerk:</u> None.</p>
<p>10. Old Business:</p>	<p><u>Clerk:</u> None.</p>

11. Items for follow-up	<u>Clerk:</u> None.
Adjournment: Adjourn to June 10, 2025, at 6:00 p.m. The meeting adjourned at 7:20 p.m.	